Gift Release

Norfolk State University
Lyman Beecher Brooks Library

1. The Library retains the right to accept or reject gift materials.
2. The Library does not accept textbooks.
3. The books for which copyright dates are ten years or older may not be accepted. Books on history or books of a special nature will be excluded from the above restriction.
4. A gift release form has to be signed at the time of donation.
5. Donor wishes will be honored as noted on the gift release form.
6. The Library is unable to provide a value of the materials donated. We will provide a letter acknowledging the donation which details the number and type of items received.

I understand and agree with the terms of the gift policy as stated.

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